



Government of the Republic of Trinidad and Tobago

MINISTRY OF FINANCE

INLAND REVENUE DIVISION

**Trinidad and Tobago
AEOI Service**

CRS & CbCR Reporting

- AUTOMATIC EXCHANGE OF INFORMATION**
- SECURE & PROTECTED**
- ACCURATE REPORTING**
- GLOBAL COMPLIANCE**

Building Trust. Ensuring Compliance.
Connecting Trinidad and Tobago to the World.

The banner features a central globe with a red shield and a white padlock icon. To the right, there are icons for CRS and CbCR reporting, along with a city skyline. The background is a mix of grey and red, with a red and white wave at the bottom.

Common Reporting Standard (CRS)

Submission Guide

For Financial Institutions

June 30, 2026

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Introduction

OECD Overview

The Organization for Economic and Development (OECD) is an international organization that works together with Governments, Policy Makers and Citizens to improve economic performance and job creation to foster strong education and fight international tax evasion. The Common Reporting Standard (CRS) is the OECD's version of US IRS FATCA. Over 100 countries have agreed to pass local law requiring local Financial Institutions to collect and report to their tax authorities tax information from clients who are tax residents in any other CRS member jurisdiction. The local tax authorities then exchange this information with the tax authorities of these other CRS countries.

IRD Commitment

Trinidad and Tobago signalled its commitment to OECD tax transparency standards by signing the Multilateral Convention on Mutual Administrative Assistance in Tax Matters on November 7, 2024.

In keeping with this commitment, Inland Revenue Division is facilitating the automatic exchange of financial account information (AEOI) to combat tax evasion via the implementation of the Common Reporting Standard (CRS). This transfer of information covers depository accounts, custodial accounts, insurance products and investment activities.

The first reporting date for Financial Institutions is May 31, 2026, and annually on May 31, thereafter.

Exchange of Information Workflow

Financial Institutions must identify and/or export your reportable client data as of December 31.

The process for Exchange of Information System has three simple steps:

1. Upload your reportable data under Choose/Upload Data in one of the following formats:
 - Single Excel sheet
 - OECD standard XML file
 - Manual Entry
2. Check and/or Edit your Data under Remediation
3. Stage, Validate and Submit your Data under Reporting

Supported Browsers

Browser	Version
Chrome	50 or later
Opera	42 or later
Edge	88 or later
Firefox	51 or later
Safari	10 or later

Note: Internet Explorer is no longer supported

CRS Implementation Dates for accounts

The Mutual Administrative Assistance in Tax Matters Regulations, 2025 (Legal Notice 275 of 2025) in Trinidad and Tobago mandates Financial Institutions to commence reviewing Pre-existing Individual and Entity accounts from January 1, 2025.

Type of Account	Defined As	Reporting Dates		
New Account				
	A Financial Account maintained by a Reporting Financial Institution opened on or after January 1, 2025.	May 31, 2026 and May 31 annually thereafter		
Pre-Existing Accounts				
	A Financial Account maintained by a Reporting Financial Institution as of December 31, 2024.	Individual High Value Accounts	Individual Low Value Accounts	Entity Accounts
	Deadline for Completing Review of Pre-Existing Accounts The review of all pre-existing accounts shall commence on January 1, 2025.	December 31, 2025	December 31, 2026	December 31, 2026
	Initial Deadline for Reporting Pre-Existing Accounts to BIR	May 31, 2026	May 31, 2027	May 31, 2027

Table 1 - CRS Implementation Dates

CRS Login Structure

CRS Login Portal

Financial Institutions that have completed the CRS registration process will have access to the submission portal via the link <https://aeoi.ird.gov.tt/crsfatca>.



Figure 1 - CRS/FATCA One™ Splash Screen

The user's login will be your email address and your CRS/FATCA One™ password. To reset your password, type in your email and click "Reset Password" link to have a new password emailed to the user.

Figure 2 - The Login Screen

Menu Details

Logged in users can use the left menu panel to navigate through the links available on the portal.

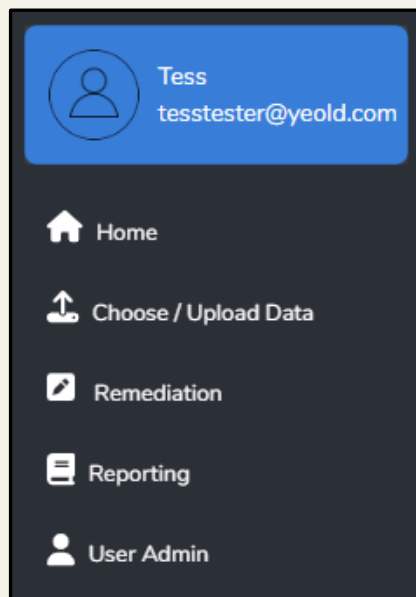


Figure 3 - Left Menu Panel

In order to upload files to the reporting jurisdictions utilize the “*Choose/Upload Data*” link. The files must then be remediated before navigating to the “*Reporting*” link for submission to Inland Revenue Division.

Choose/ Upload Data manager

Once logged into the CRS/FATCA One™ System the first step is to create a batch. Select the “*Choose/Upload Data*” menu option from the side menu to view and manipulate your batches.

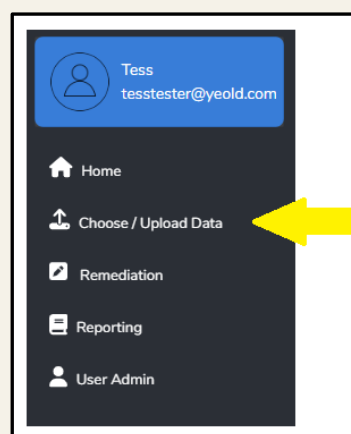


Figure 4 - Choose/Upload Data link on Menu Panel

Batches

A batch is associated with a **Rulebase**. A batch is a logical association, or grouping, of data for example, you could load data based on geography, line of business, or just every 1000 records. A user must create a batch and choose a **Rulebase** to be associated with that batch. The batch will contain all uploaded data and is where reporting will occur. Note that although users may have permission to see other user's batches, data is logically separated by batch.

Since this is the first time the platform is being used for submission, there will be no other batches listed for your entity.

Use the "New" button ("+" symbol) at the bottom of the "Choose Batch" screen to create a new batch.

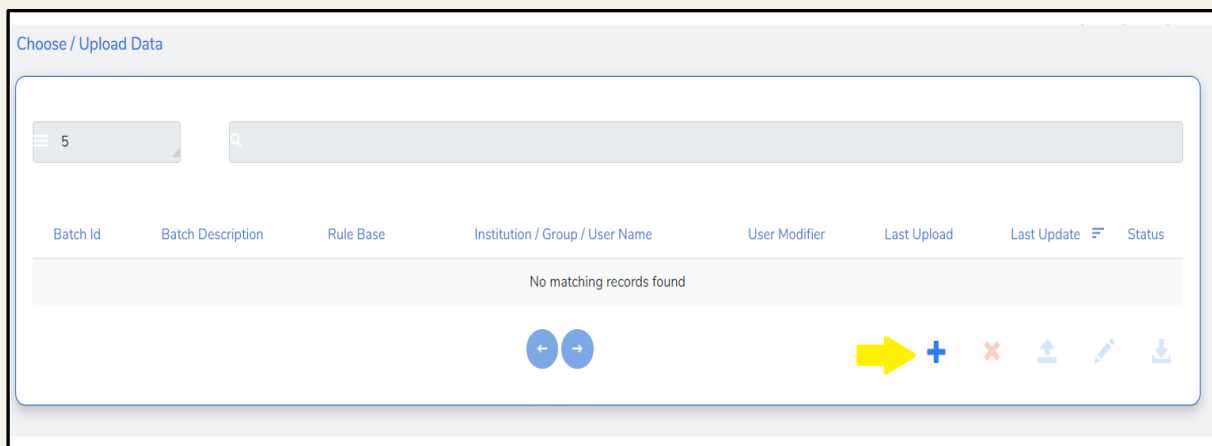


Figure 5 - Choose/Upload Data Screen

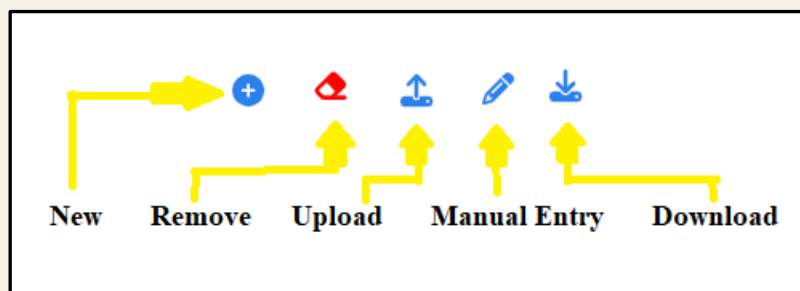


Figure 6 - Navigation Buttons Exploded View

Choose a Name (e.g. 2025 CRS Ye Old Bank) and the corresponding **Rulebase** (e.g. 2025 TnT CRS RuleBase) and then save the batch. Please note the rulebase options for your institution will be assigned by IRD.

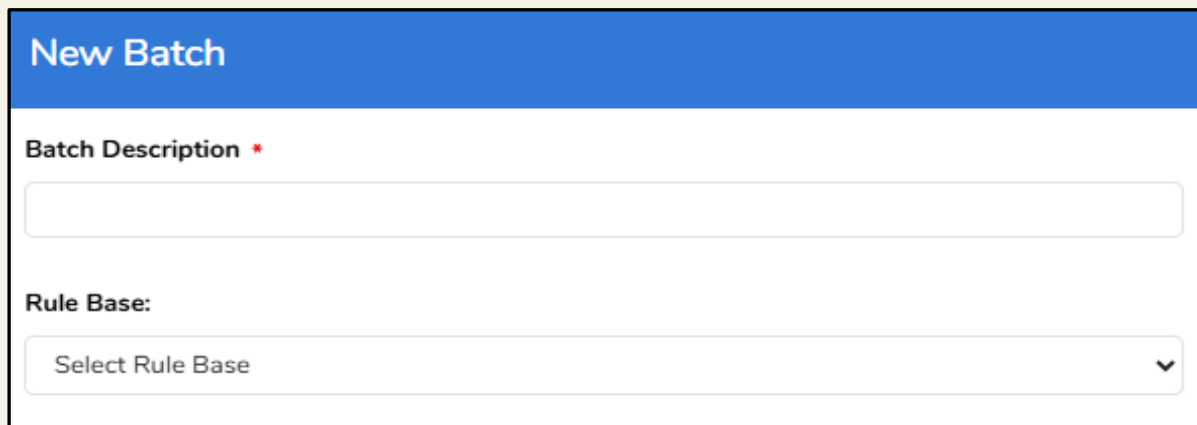
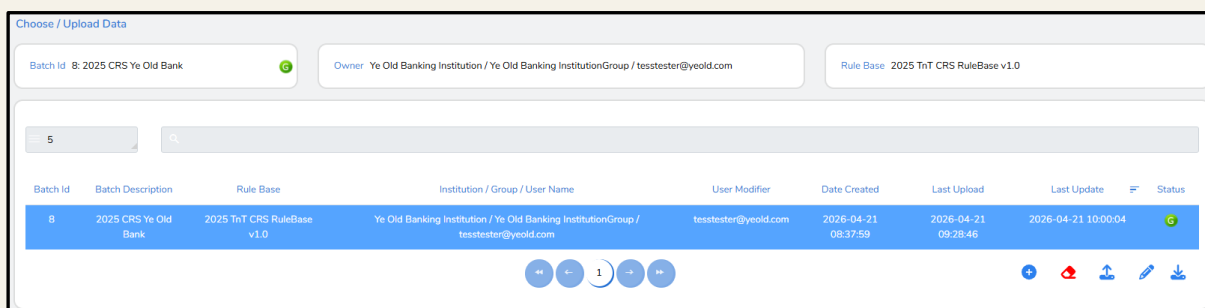


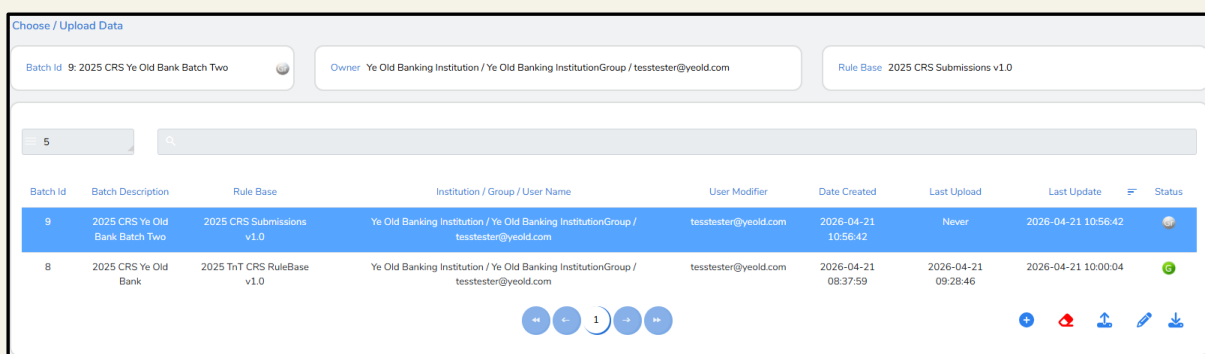
Figure 7 - Add a new Batch



Batch Id	Batch Description	Rule Base	Institution / Group / User Name	User Modifier	Date Created	Last Upload	Last Update	Status
8	2025 CRS Ye Old Bank	2025 TnT CRS RuleBase v1.0	Ye Old Banking Institution / Ye Old Banking InstitutionGroup / tesstester@yeold.com	tesstester@yeold.com	2026-04-21 08:37:59	2026-04-21 09:28:46	2026-04-21 10:00:04	G

Figure 8 - Batch added to the institution

Going forward, if existing batches have already been created, you will see them listed and they can be selected by clicking on the batch. The selected batch appears BLUE.



Batch Id	Batch Description	Rule Base	Institution / Group / User Name	User Modifier	Date Created	Last Upload	Last Update	Status
9	2025 CRS Ye Old Bank Batch Two	2025 CRS Submissions v1.0	Ye Old Banking Institution / Ye Old Banking InstitutionGroup / tesstester@yeold.com	tesstester@yeold.com	2026-04-21 10:56:42	Never	2026-04-21 10:56:42	G
8	2025 CRS Ye Old Bank	2025 TnT CRS RuleBase v1.0	Ye Old Banking Institution / Ye Old Banking InstitutionGroup / tesstester@yeold.com	tesstester@yeold.com	2026-04-21 08:37:59	2026-04-21 09:28:46	2026-04-21 10:00:04	G

Figure 9 - Listing of multiple existing batches created by a client

A batch must be created for each fiscal year for CRS.

While working, you can always see information related to the batch you are working on at the top of the screen and the associated rulebase. You can click on the rulebase to see its details.

Rulebases

Rulebases are set by the **Inland Revenue Division**. This will contain the fiscal year, reportable jurisdiction(s), CRS and thresholds in addition to other rules.

Choose / Upload Data

Batch Id 8: 2025 CRS Ye Old Bank G

Owner Ye Old Banking Institution / Ye Old Banking InstitutionGroup / tesstester@yeold.com

Rule Base 2025 TnT CRS RuleBase v1.0

Figure 10 - Batch Details and Associated Rulebase

RuleBase's Details			
RuleBase Name 2025 TnT CRS RuleBase	Originating Country (2 letter country code) TT	Target citizenship for Indicia(2 letter country code) AD, AE, AF, AG, AI, AL, AM, AO, AQ, AR, AS, AT, AU, AW, AX, AZ, BA, BB, BD, BE, BF, BG, BH, BI, BJ, BL, BM, BN, BO, BQ, BR, BS, BT, BV, BW, BY, BZ, CA, CC, CD, CF, CG, CH, CI, CK, CL, CM, CN, CO, CR, CU, CV, CW, CX, CY, CZ, DE, DJ, DK, DM, DO, DZ, EC, EE, EG, EH, ER, ES, ET, FI, FJ, FK, FM, FO, FR, GA, GB, GD, GE, GF, GG, GH, GI, GL, GM, GN, GP, GQ, GR, GS, GT, GU, GW, GY, HK, HM, HN, HR, HT, HU, ID, IE, IL, IM, IN, IO, IQ, IR, IS, IT, JE, JM, JO, JP, KE, KG, KH, KI, KM, KN, KP, KR, KW, KY, KZ, LA, LB, LC, LI, LK, LR, LS, LT, LU, LV, LY, MA, MC, MD, ME, MF, MG, MH, MK, ML, MM, MN, MO, MP, MQ, MR, MS, MT, MU, MV, MW, MX, MY, MZ, NA, NC, NE, NF, NG, NI, NL, NO, NP, NR, NU, NZ, OM, PA, PE, PF, PG, PH, PK, PL, PM, PN, PR, PS, PT, PW, PY, QA, RE, RO, RS, RU, RW, SA, SB, SC, SD, SE, SG, SH, SI, SJ, SK, SL, SM, SN, SO, SR, SS, ST, SV, SX, SY, SZ, TC, TD, TF, TG, TH, TJ, TK, TL, TM, TN, TO, TR, TT, TV, TW, TZ, UA, UG, UM, US, UY, UZ, VA, VC, VE, VG, VI, VN, VU, WF, WS, XK, YE, YT, YY, ZA, ZM, ZW	Fiscal Year 2025
Default Currency Code USD	Include Incorrect Currency Codes No	De Minimis Value for Entities 100000.00	De Minimis value for Insured accounts 50000.00
De Minimis value for uninsured accounts 50000.00	Manual review upper limit amount 1000000.00	Pre-Existing Cutoff Date 2017-01-01	Flagging Rules CRS Flagging Engine
File Type CRS 3.0 XML Generation Engine	Engine Type CRS_STANDARD	One Body Yes	Single XML File Yes

Figure 11 - Sample Rulebase Part A

Group By Filer Yes	Tax Authority Reporting Type Local File	Version 1.0	Tin Dob Validation None
Pooled Reporting? No	Use detailed address reporting? No	Allow test data generation? Yes	Override Receiving Country? Yes
Override ReportingFI docTypeIndic? No	Convert Currencies? Yes	Record Count 0	UserSet No
Ownership Percentage 25	Activate OECD1/FATCA1 Yes	Include SendingCompanyIn Yes	TA Include Nil Report for Target citizenship No
Exclude Accounts No	Include Country of Birth No	ASCII Extended Character Set Yes	Merge Data No
Activate CorrMessageRefid No	CRS101 to report Ctrl person and organization No	Validate Special Characters No	Display Account Information No

Figure 12 - Sample Rulebase Part B

Data Sharing/Ownership

A batch is created by a user and owned by that user. All the users in the same group can see the batches created by any user in that group.

Uploading

Prior to uploading to a Batch, you must export your Entity Data, Individual Data, and Accounting Data into one of the following predefined formats:

- Excel (XLSX) (most common)
- CSV (comma separate format)
- Manual entry
- XML (eXtensible Markup Language)

Account Data, Individuals, Entities and (optional) Hierarchy Data can be loaded in four (4) separate sheets or into one (1) single spreadsheet.

Once selected, the batch should be highlighted, and the batch name displayed at the top of the screen.

Click the “Upload” button at the bottom of the screen to open the upload window.

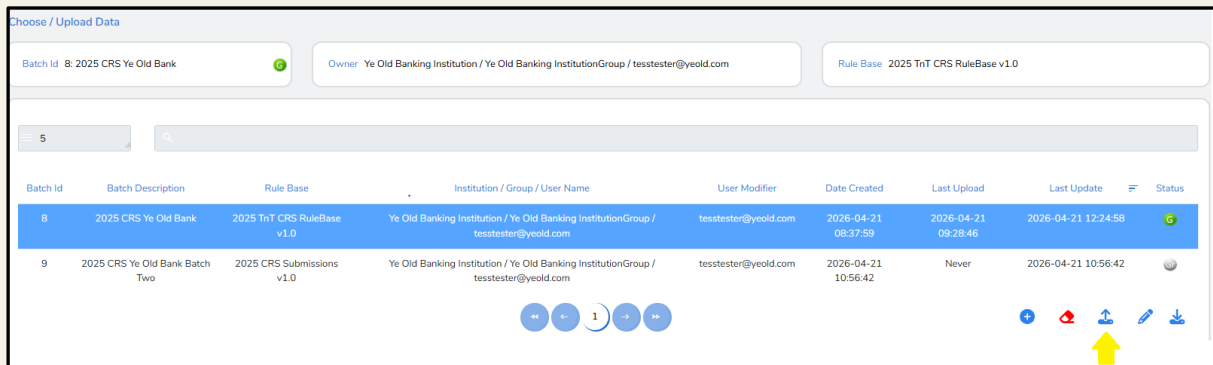


Figure 13 - Preparing to Upload a Submission

Or, double click the highlighted batch and press the upload button in the pop-up screen.

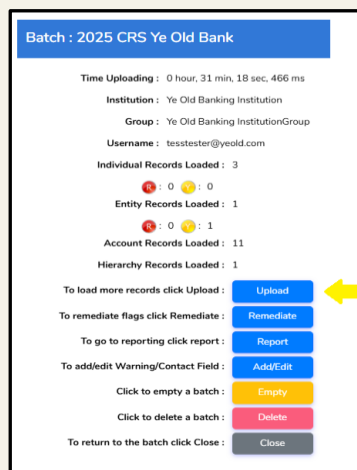


Figure 14 - The Upload Dialog Box

Excel user: Choose the file type “Single” and the type of data (Excel or CSV) to be loaded and use the “Choose File” button to locate the file to be uploaded. Click “Upload” to then load the data.

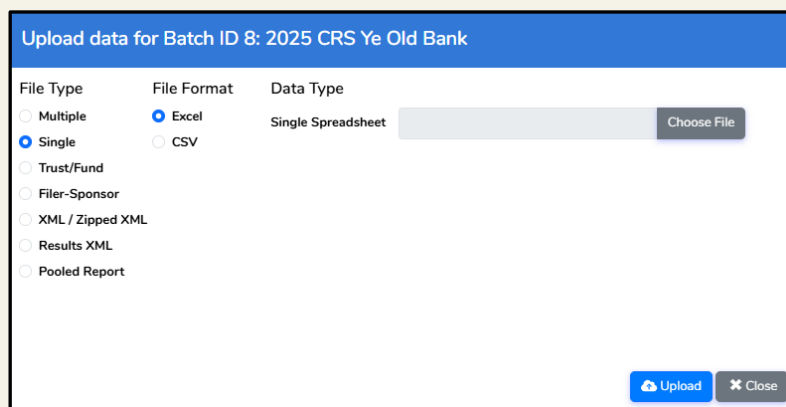


Figure 15 - Excel data dialogue box

XML user: Choose the file type “XML” to be loaded and use the “Choose File” button to locate the file to be uploaded. Click “Upload” to then load the data.

Figure 16 - XML data dialogue box

Verify the colour of the Status indicator: Green is successful. Yellow, when uploading is still processing and Red if an error has occurred. This Status is about the Upload only. No data has been submitted yet!

Batch Id	Batch Description	Rule Base	Institution / Group / User Name	User Modifier	Date Created	Last Upload	Last Update	Status
8	2025 CRS Ye Old Bank	2025 Tnt CRS RuleBase v1.0	Ye Old Banking Institution / Ye Old Banking InstitutionGroup / tesstester@yeold.com	tesstester@yeold.com	2026-04-21 08:37:59	2026-04-21 09:28:46	2026-04-21 12:24:58	G
9	2025 CRS Ye Old Bank Batch Two	2025 CRS Submissions v1.0	Ye Old Banking Institution / Ye Old Banking InstitutionGroup / tesstester@yeold.com	tesstester@yeold.com	2026-04-21 10:56:42	Never	2026-04-21 10:56:42	G

Figure 18 - Upload Status Indicator

You can see the upload summary by double clicking the batch.

Figure 17 - Upload Summary

If your Status is **red**, the “Upload Summary” screen will display errors that may have occurred during the upload process. Click on the Red “X” in the “Upload Summary” dialog and the system displays what it expected, what you entered and the difference between them.

Repeat the uploading process for the different data types as necessary.

Manual Entry

When you have few accounts to report, you can create a batch and enter them manually by clicking on the “Manual Entry” button and following the steps provided.

The manual entry has been designed to imitate filling-in a Report form.

There are four parts to be completed in order to submit the necessary information manually.

Part I: Filer/Sponsor Information

This is the information of the FI that entered during the registration process. The information in this section is pre-populated. If there are any changes, please contact the Inland Revenue Division to have this information updated.

The screenshot shows a registration form titled "Part 1: Filer / Sponsor Information". It is divided into three main sections:

- Left Section:** Text stating "The Filer/Sponsor are setup by TWC Support engineers. Contact ttcrs@ird.gov.tt for changes."
- Middle Section:** Pre-populated information for "Ye Old Banking Institution", including the address "121 Ancient Road, Old Town, 121212, TT" and the group name "Ye Old Banking InstitutionGroup".
- Right Section:** Filer category information: "Filer category (US FATCA): Model 1 Participating FFI", with TIN: 1000121212 and GIIN: (blank).

Figure 19 - Filer/Sponsor Registration Information

Part II: Account Holder or Payee Information

If account holder or payee is an entity, check the dropdown to specify the entity type.

The screenshot shows a registration form titled "Part 2: Account Holder". It contains the following fields and options:

- Account Holder:** A text input field.
- Type:** A dropdown menu currently set to "Individual: Specified Person".
- Address:** A text input field.
- Citizenship/tax residency:** A dropdown menu currently set to "AD".
- City/Town:** A text input field.
- State/Province/Region:** A text input field.
- Country:** A dropdown menu currently set to "Choose".
- Postal code:** A text input field.
- TIN Issued By:** A dropdown menu currently set to "Choose".
- TIN:** A text input field.
- Date of birth:** A text input field with a placeholder "yyyy-mm-dd".
- City of birth:** A text input field.
- Country of birth:** A dropdown menu currently set to "Choose".
- Self Certification on file?:** A checkbox.
- Account Opening Date:** A text input field with a placeholder "yyyy-mm-dd".

Figure 20 - Account Holder Particulars

Part III: Substantial Owner / Controlling Person Information

This tab will only be clickable if Part II is an entity with substantial owners / controlling persons.

Part 3: Substantial Owner

Substantial owner: *

Address: *

City/Town: * State/Province/Region: Country: * Postal code:

TIN Issued By: * Choose TIN: * Date of birth: yyyy-mm-dd

City of birth: Country of birth: Choose Relationship: (none)

Relationship Type: (none)

Figure 21 - Substantial Owner Particulars

Part IV: Account Information

If you do not have any account number, you must use any number that may link the account to the owner, or you may use NANUM (No Account Number).

Part 4: Account Information

Account *	Currency	Balance *	Interest	Dividends	Gross Proceeds	Other	Type	Closed?	Dormant?	Undocumented?	Joint Account Number
first	USD						Deposits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
second	USD						Deposits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
third	USD						Deposits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
fourth	USD						Deposits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Equity Interest Type: Choose

Figure 22 - Account Information

When finished, click on “Save and New” and continue any other entry. If there is no additional account information to upload, select Close and click on “Remediation”.

Deleting Batches

Select the batch or batches that you want to delete. These will highlight BLUE. Then hit the red X and confirm. **Warning: Deletion is permanent. Do not delete final submitted production batches.**

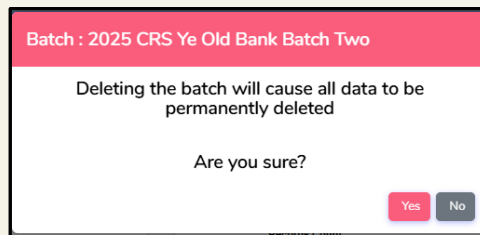


Figure 23 - Delete Confirmation Dialog

Downloading

You can download your sheet that you uploaded. Select File Type "Original data" (or "Actual data" if records were edited) and Data Type "Single", then hit download.

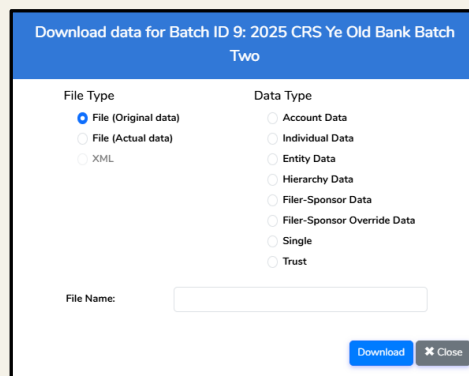


Figure 24 - Download Submission Dialog

Remediation: Check the Data

After uploading files, the user can check on the data submitted via the Remediation link in the left menu panel.

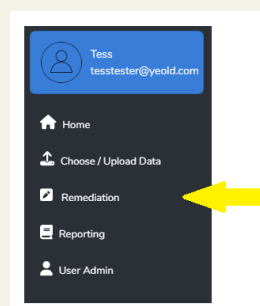


Figure 25 - Remediation Link on Left Menu

On the next screen, Select **Individual**, **Entity**, **Filer Sponsor** or **Nil** and hit the “*Search*” button to check your data.

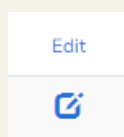
Figure 26 - Individual Search for Remediation

Status	Edit	Unique ID	Sec.ID	Name	Reportable Jurisdiction	Total Balance	Transmission Status	Hierarchy	Details
✓		9d7119f9	ecf32fb7	Montana Tester	US	\$ 275,012.95	New: Ready to report		
✓		b6252f6a	ce09174b	Sally Test	PR	\$ 922,591.49	New: Ready to report		
⊕		4f5417cb	68ec2bd6	TessAnn Blush	AU	N/A	Substantial Owner		

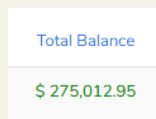
Figure 27 - Reviewing the Search Results

Status	Edit	Unique ID	Sec.ID	Name	Reportable Jurisdiction	Total Balance	GIIN	Transmission Status	Hierarchy	PDF
⊕		b2fa51b9	5fdea943	Reign Cosmetics	TT	\$ 1,560,770	✗	Reportable		

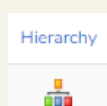
Figure 28 - Reviewing the Entity Listed in the submitted CRS file



By clicking this graphic icon in the Edit Column, you can edit the imported data.



By clicking the financials in the Total Balance Column, you can edit the account details.



By clicking this graphic icon in the Hierarchy Column, you can check (and edit for CRS) the relationship between an entity and its controlling person / substantial owner.

Reporting: Releasing the Data to IRD

Data will be sent to the IRD when you report your data.

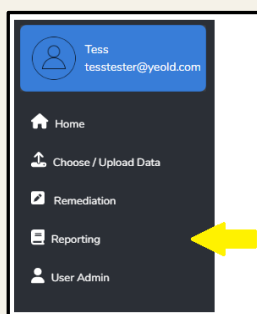


Figure 29 - Reporting Link on Left Menu Panel

When you are ready to report data, there are two steps:

1. Stage your data
2. Report your data

The processes involved in each step is described in detail below.

Staging your Data

In the Reporting Module, select Transmission Status “New-Ready to report” and check the boxes “Include records ready to be reported” and “Include records with yellow flags”. Then click “Stage New Data”. This will lock your batch and pull all the records that are ready for reporting. Data is pulled from various parts of the system and moved to the staging area.

Note: If you want to make any changes the data has been staged, you must unstage, change/reload and then restage the data.

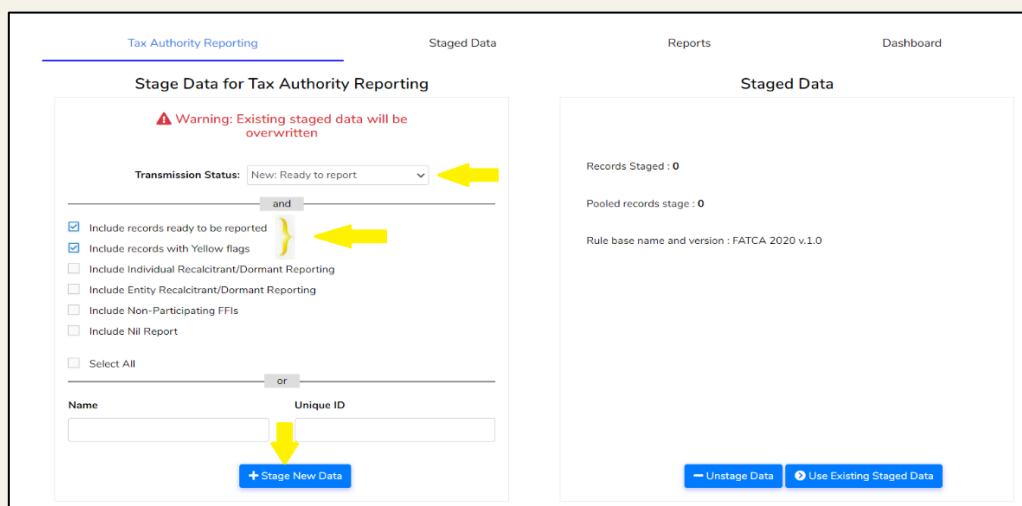


Figure 30 - The Staging Screen

The data moved to the staging area will appear exactly as it is being submitted to the Inland Revenue Division once sent, these records are saved with a date/time stamp and become your permanent record of the data that was released (irrespective of future data changes).

To generate the data, the system will pull data from the single spreadsheet. Link the accountholders to their accounts, link the controlling person to the NFFE and for the Filer, the system will use the “Reporting” TIN as it was registered.

Important: Review the PDF CRSReport forms to ensure the information is valid.

After staging your data, a list of each record ready to be reported will be listed with a checkbox. At the bottom of the screen, there is the **Submit to Tax Authorities** button. Clicking this button will show a record count of what is to be submitted and ask for confirmation before proceeding. Clicking the checkbox in the header will either check or uncheck all records.

Type	Unique ID	Sec.ID	Name	RI	Total Balance	Interest	Dividends	Gross Proceeds	Other	Send <input checked="" type="checkbox"/>	XML	PDF
①	9d7119f9	ecf32fb7	Montana Tester	US	\$ 275,012.95	\$ 0.02	N/A	N/A	N/A	<input checked="" type="checkbox"/>		
②	b2fa51b9	5fdea943	Reign Cosmetics	TT	\$ 1,560,770	\$ 0.07	N/A	N/A	N/A	<input checked="" type="checkbox"/>		
①	b6252f8a	ce09174b	Sally Test	PR	\$ 922,591.49	\$ 0.02	\$ 98,562.25	N/A	N/A	<input checked="" type="checkbox"/>		

Figure 31 - The Staging Screen with XML and PDF icons

At the right of each row is a PDF icon, which downloads the PDF display of the CRS Report form for just that record.

In addition to the required information, the XML allows for optional data to be sent. For example, the XML version of the CRS Report form allows for an individual’s place of birth, however, there is no place for this in the paper version of the CRS Report form.

Ensure the “Send” checkbox is marked for all information that is to be remitted. The *Production* radio button changes the <DocTypeID> tag in the XML so that the IRD will know this is Production data only. The record that is not marked “Send” will remain in the staging area.

Reviewing CRS Report Forms and XML

From the Staging Area, click on the XML icon to download the XML version of that record. This XML data is per record and is for revision only.

```
<?xml version="1.0" encoding="UTF-8"?>
<crs:CRS_OECD version="3.0" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xmlns:stf="urn:oe.cd:ties:crs:stf:v5" xmlns:iso="urn:oe.cd:ties:isocrstypes:v1" xmlns:ftc="urn:oe.cd:ties:fatca:v1" xmlns:crs="urn:oe.cd:ties:crs:v3"
xmlns:cfc="urn:oe.cd:ties:common:types:fatca:crs:v2">
  <crs:MessageSpec>
    <crs:SendingCompanyIN>1000121212</crs:SendingCompanyIN>
    <crs:TransmittingCountry>TT</crs:TransmittingCountry>
    <crs:ReceivingCountry>US</crs:ReceivingCountry>
    <crs:MessageType>CRS</crs:MessageType>
    <crs:MessageRefId>TT2025US1000121212.20260421115549</crs:MessageRefId>
    <crs:MessageTypeIndic>CRS701</crs:MessageTypeIndic>
    <crs:ReportingPeriod>2025-12-31</crs:ReportingPeriod>
    <crs:Timestamp>2026-04-21T11:55:49</crs:Timestamp>
  </crs:MessageSpec>
  <crs:CrSBdy>
    <crs:ReportingFI>
      <crs:ResCountryCode>TT</crs:ResCountryCode>
      <crs:IN issuedBy>TT</crs:IN issuedBy>
      <crs:Name>Ye Old Banking Institution</crs:Name>
      <crs:Address>
        <cfc:CountryCode>TT</cfc:CountryCode>
        <cfc:AddressFree>121 Ancient Road, San Fernando, 121212, Old Town</cfc:AddressFree>
      </crs:Address>
    </crs:ReportingFI>
    <crs:DocSpec>
      <stf:DocTypeIndic>OECD11</stf:DocTypeIndic>
      <stf:DocRefId>TT2025US1000121212.220260421115549</stf:DocRefId>
    </crs:DocSpec>
    <crs:AccountHolder>
      <crs:AccountNumber DormantAccount="false" ClosedAccount="false" UndocumentedAccount="false" AcctNumberType="OECD605">1000111</crs:AccountNumber>
      <crs:SelfCert>CRS901</crs:SelfCert>
      <crs:Individual>
        <crs:ResCountryCode>US</crs:ResCountryCode>
        <crs:TIN issuedBy>"US">9898989898</crs:TIN>
        <crs:Name>
          <crs:FirstName>Montana</crs:FirstName>
          <crs:LastName>Tester</crs:LastName>
        </crs:Name>
        <crs:Address>
          <cfc:CountryCode>TT</cfc:CountryCode>
          <cfc:AddressFree>23 Ajax Street, Trinidad, 101010, Port of Spain</cfc:AddressFree>
        </crs:Address>
      </crs:Individual>
    </crs:AccountHolder>
    <crs:Payment>
      <crs:AccountBalance currCode="USD">275012.95</crs:AccountBalance>
      <crs:Type>CRS502</crs:Type>
      <crs:PaymentAmnt currCode="USD">0.02</crs:PaymentAmnt>
    </crs:Payment>
    <crs:DDProcedure>CRS1201</crs:DDProcedure>
    <crs:AccountType>CRS1101</crs:AccountType>
  </crs:AccountReport>
</crs:ReportingGroup>
</crs:CrSBdy>
</crs:CRS_OECD>
```

Figure 32 - Sample XML File

Click on the PDF icon to download the PDF version of the same information of each record in text format. These PDF reports you can download all in one file by clicking on "Generate All PDF".

CRS Report				2025
Check if report is being corrected, amended, or voided				
Corrected report	<input type="checkbox"/>	Amended report	<input type="checkbox"/>	Voided report
			<input type="checkbox"/>	Check if no accounts to report
				<input type="checkbox"/>
Part I Identification of Filer				
1a Name of Filer		1b Enter the filer category		
Ye Old Banking Institution		Model 1 Participating FFI		
2 Number, street, and room or suite no.				
121 Ancient Road				
3a City or town	3b State/Province/Region		3c Country	Postal Code
Old Town	San Fernando		TT	121212
4 Global Intermediary Identification Number (GIIN)		5 TINs		
		1000121212		
6 Name of Sponsoring Entity or Intermediary, if applicable		6b Enter the sponsor category		
7 Number, street, and room or suite no.				
8a City or town	8b State/Province/Region		8c Country	Postal Code
9 Global Intermediary Identification Number (GIIN)		10 TINs		
Part II Account Holder or Payee Information				
1a Name of Account Holder or Payee		1b Indicate whether account holder or payee is an individual or entity		
Montana Tester		<input checked="" type="checkbox"/> Individual <input type="checkbox"/> Entity		
2a Number, street, and room or suite no.		2b City or town	2c State/Province/Region	
23 Ajax Street		Port of Spain	Trinidad	
3a Country	Postal Code	3b Date of birth	3c Reportable Jurisdiction	
TT	101010		US	
4 TINs				
US:9898989898				
5 If account holder or payee is an entity, check applicable box to specify the entity's type:				
<input type="checkbox"/> Reportable Entity Person		<input type="checkbox"/> Passive NFFE with Substantial Owners		
<input type="checkbox"/> Passive NFFE		<input checked="" type="checkbox"/> Reportable Individual Person		
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Part III Identifying Information of Substantial Owner			
1a Name of Owner		1b Relationship	
2a Number, street, and room or suite no.		2b City or town	2c State/Province/Region
3a Country	Postal Code	3b Date of birth	3c Reportable Jurisdiction
4 TINs of Owner			
Part IV Financial Information			
1 Account Number		2 Equity Interest Type	
1000111			
3 Account Balance	Currency Code	3b Check if account closed during the year <input type="checkbox"/>	
275,012.95	USD		
4a Interest	Currency Code	4c Gross Proceeds/Redemptions	Currency Code
0.02	USD		
4b Dividends	Currency Code	4d Other	Currency Code
Part V Pooled Reporting Type			
1 Check applicable Pooled Reporting Type (check only one):			
<input type="checkbox"/>	Recalcitrant account holders with U.S. Indicia	<input type="checkbox"/>	Recalcitrant account holders without U.S. Indicia
<input type="checkbox"/>	Dormant Accounts	<input type="checkbox"/>	Non-participating FFI
<input type="checkbox"/>	Recalcitrant account holders that are U.S. persons	<input type="checkbox"/>	Recalcitrant account holders that are passive NFFEs
2 Number of Accounts		3 Aggregate payment amount	
4 Aggregate account balance		5 Currency Code	

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Figure 33 - Sample of Report in PDF Format

Reporting your Data

Once the data has been reviewed and approved, double check to ensure that only those records that you want reported are checked.

Validating Records

Before submitting to IRD click on “*Validate*” to ensure that there are no formatting errors found in the XML, like a wrong country code, wrong birth date format etc. If you do not amend the error, CRS/FATCA One will NOT include that erroneous record in the XML.



Figure 34 - Validate before Sending

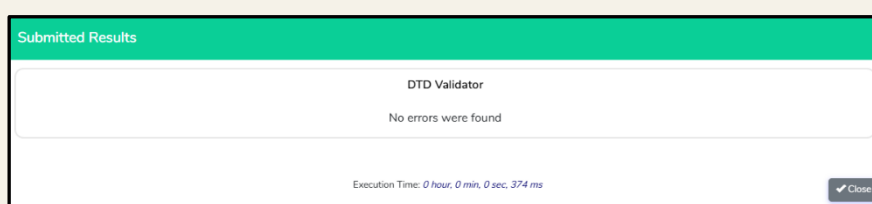


Figure 345 - Validation Results

After “Validating” click the “*Submit to Tax Authorities*” button to generate the data into the correct XML associated with the chosen Rulebase. A confirmation dialog box will appear along with the number of records to be submitted.

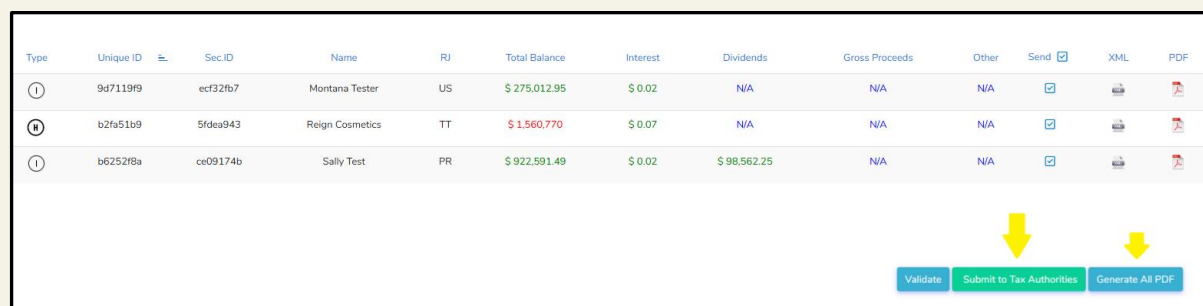


Figure 356 - Generate PDFs and Submit to Tax Authorities

Generate All PDFs for approval or audit reasons before submitting the data.

Hitting the Submit to Tax Authorities button will bring up a dialog to confirm the submission and allows you to specify whether the data is “test” or “production”. **Select Production.** Then hit Send.

First, confirm “*Production*” data and hit “*Send*”.

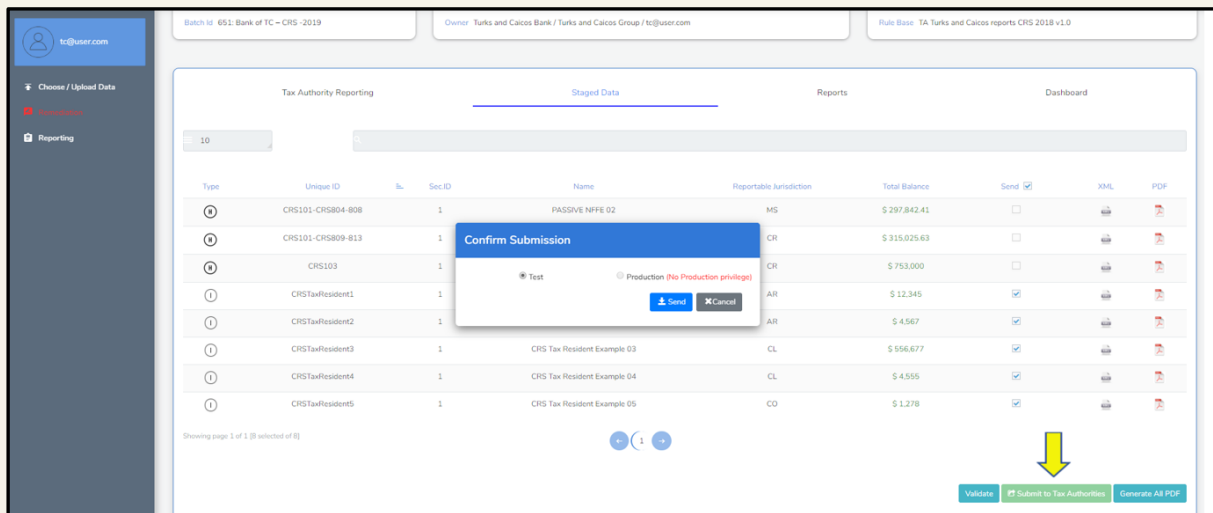


Figure 367 - Confirm Production Submission

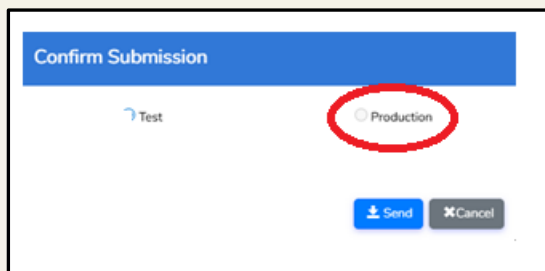


Figure 378 - Click Production and Send

Please now click on “*Results are ready*”

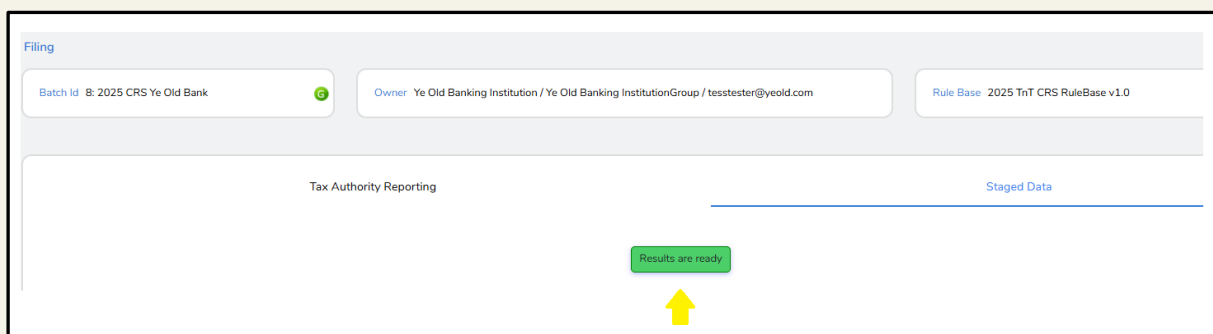


Figure 38 - Results are Ready

A Pop-Up will appear which can take you back to any staged left, or to the Dashboard. Here you can see the IRD results.

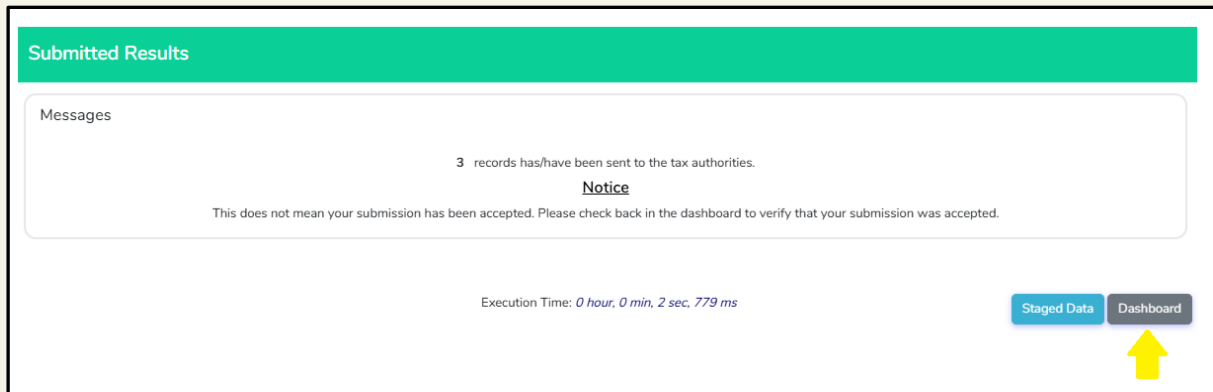


Figure 39 - Submitted Results and Return to Dashboard

Or, Click on the Dashboard Tab directly

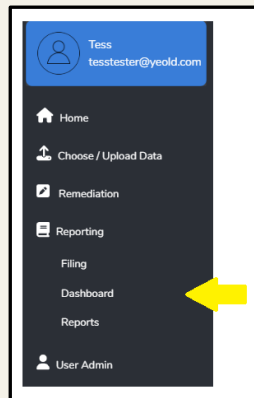


Figure 40 - Dashboard link in the Side Menu

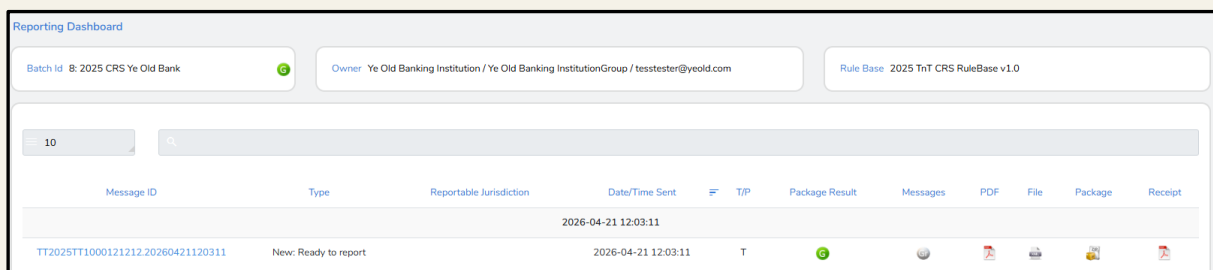
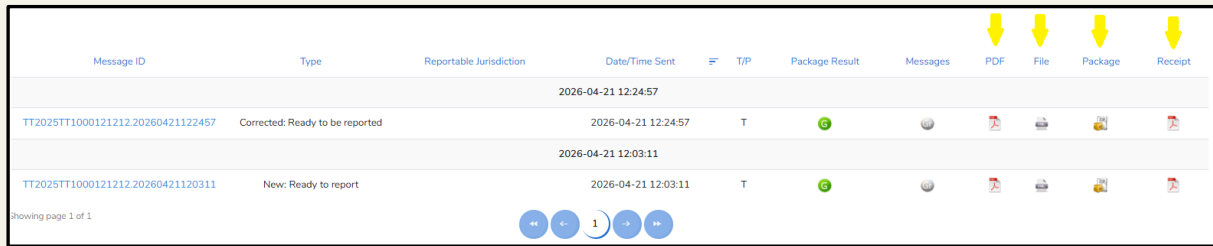


Figure 41 - Reporting Dashboard

Here you can obtain either the individual XML or all XML in a packages (Zipfile) that contains the information sent to Inland Revenue Division. Also, you can download the TWC PDF receipt here, as evidence of reporting.



Message ID	Type	Reportable Jurisdiction	Date/Time Sent	T/P	Package Result	Messages	PDF	File	Package	Receipt
			2026-04-21 12:24:57							
TT2025TT1000121212.20260421122457	Corrected: Ready to be reported		2026-04-21 12:24:57	T	G					
			2026-04-21 12:03:11							
TT2025TT1000121212.20260421120311	New: Ready to report		2026-04-21 12:03:11	T	G					

Figure 42 - Information available on dashbaord

Note that depending on the number of records to be submitted and the facilities provided by the IRD (and the volume of traffic being submitted) it may take a while for the submission to occur.

You also can download a Tax Authority Reporting Receipt, as illustrated on the next page.

Tax Authority Reporting Receipt				
Message Reference ID : TT2025TT1000121212.20260421120311				
Sent By : tesstester@yeold.com				
Date/Time : April 21, 2026 12:03 PM				
Records sent : 3				
Account Holder Name	Substantial Owner Name (Filer)	Jurisdiction	Account ID	Account Balance
Doc Ref ID				
1	Reign Cosmetics/TessAnnBlush TT2025TT1000121212.220260421120311	AU	30001111	\$ 437,631.42
2	Reign Cosmetics/TessAnnBlush TT2025TT1000121212.320260421120311	AU	30002222	\$ 547,859.45
3	Reign Cosmetics/TessAnnBlush TT2025TT1000121212.420260421120311	AU	30003333	\$ 575,279.13
4	Montana Tester TT2025TT1000121212.520260421120311	US	1000111	\$ 275,012.95
5	Sally Test TT2025TT1000121212.620260421120311	PR	20002222	\$ 922,591.49
6	Sally Test TT2025TT1000121212.720260421120311	PR	20003333	\$ 0.00
7	Reign Cosmetics TT2025TT1000121212.820260421120311	TT	30001111	\$ 437,631.42
8	Reign Cosmetics TT2025TT1000121212.920260421120311	TT	30002222	\$ 547,859.45
9	Reign Cosmetics TT2025TT1000121212.1020260421120311	TT	30003333	\$ 575,279.13

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Figure 43 - Sample of Receipt

For CRS, the package (zip-file) will contain XML files per jurisdiction.

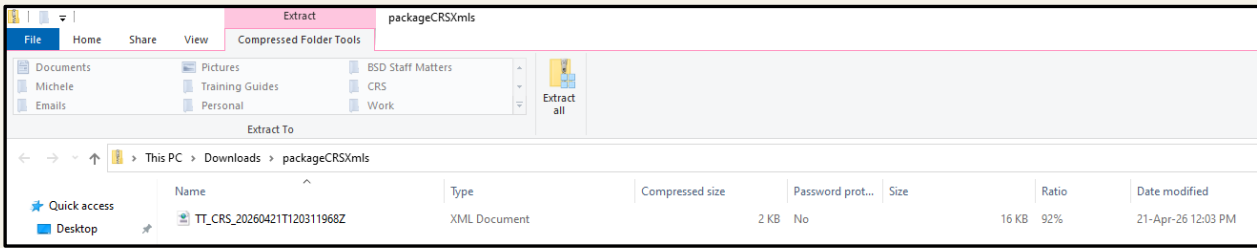


Figure 44 - Example of location of downloaded zip file

Resubmission of Data

This section addresses the review and resubmission of currently staged or submitted records and is done through the Remediation Screen. The Transmission Status column that displays the most recent status of the record. Click on the “Sent date-time”.

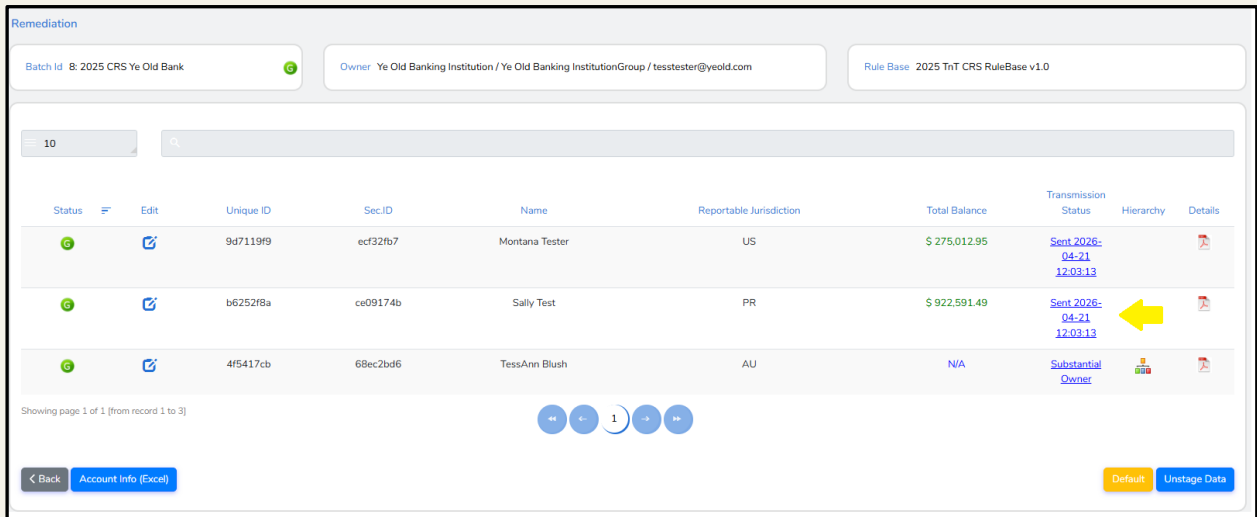


Figure 466 - Remediation page showing files submitted

If the record has been submitted, clicking on the status will show a list of entries with the data, time sent and status (new, voided, amended, or corrected) of all times this record has been submitted. The PDF icon will download the FATCA/CRS Form PDF as it was submitted or staged at that time.

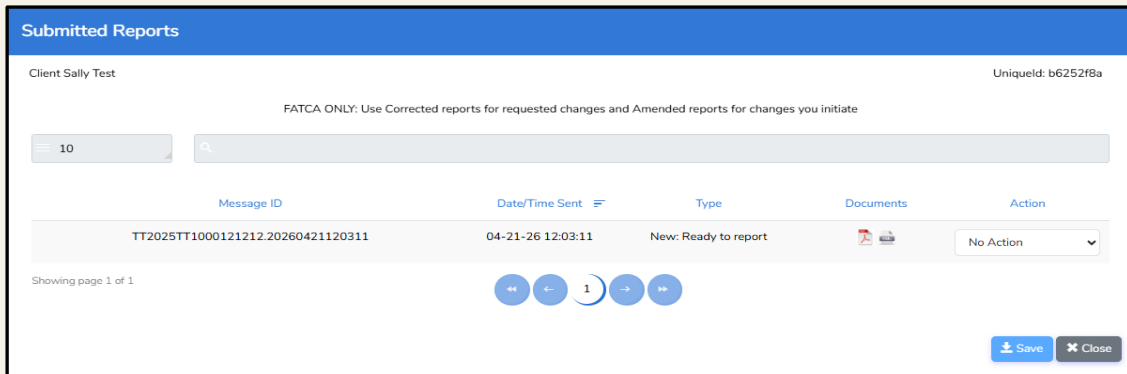


Figure 457 - Sample of submitted record

Options listed in Action dropdown menu:

- No action
- Resend new report
- Corrected: Ready to be reported
- Void: Ready to be reported

If a record was submitted and amended then the list will contain the submission date/time with the status of “New” followed by the entries for each of the “Amended” record submissions.

To resubmit a record, click the Transmission Status and click on the action needed. If changes are required, then click on the “Edit” icon for that record in the Remediation Module, amend and save.

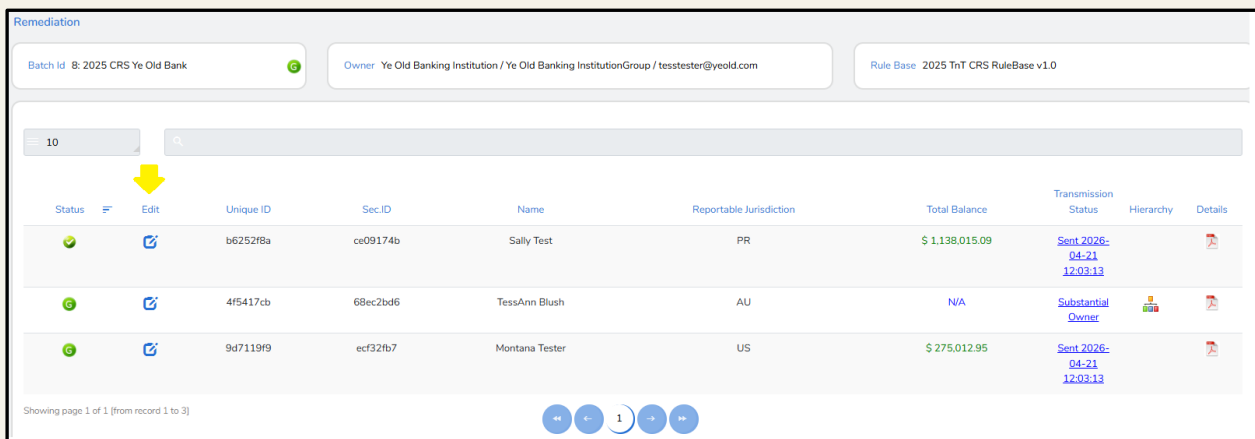


Figure 47 - Edit submitted record

Example: We have a record that was submitted and needs to be corrected. The data can be updated and reloaded, or updated within CRS/FATCA One™. Once the data has been corrected, go to the “Remediation” screen and change the Transmission Status drop down from “Sent” to “Corrected – Ready to be reported”. And then close the pop-up.

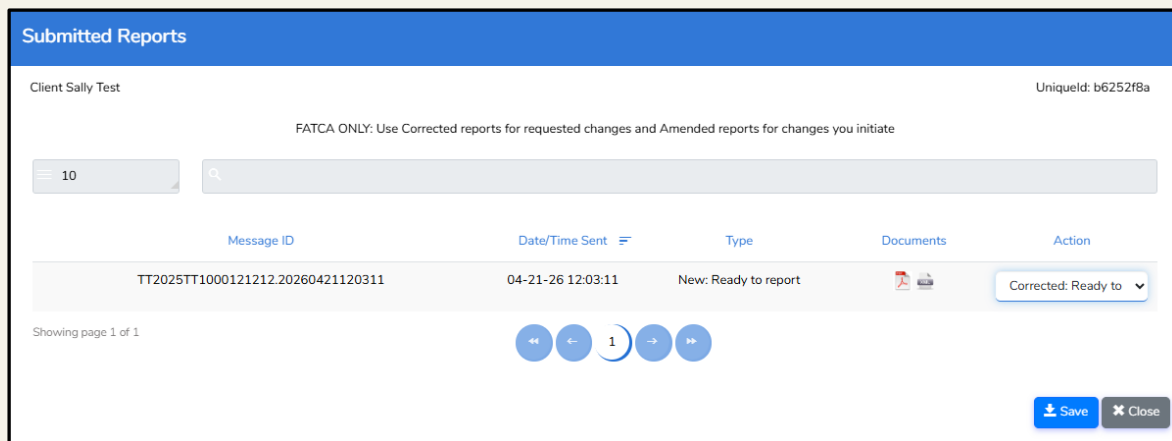


Figure 48 - Example of corrected record

This will put the data in queue for the staging and reporting. Note that you must restage the data, selecting the correct action and resubmit the data for reporting (see “Releasing Your Data” above) even if just one record that is being updated.

Go to Reporting and in the tab “Tax Authority Reporting” select the correct Transmission Status. In our example Corrected – Ready to be Reported, then stage the data.

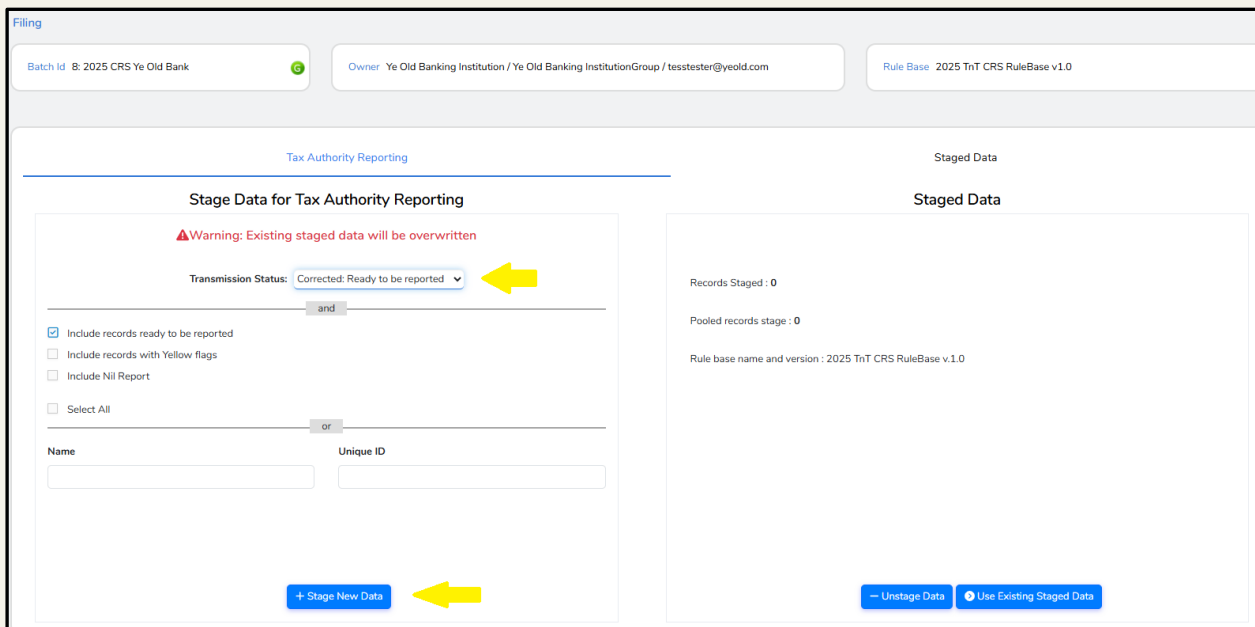


Figure 49 - Submitting corrected record

Then check your XML and/or PDF and continue to Submit to the Tax Authority.

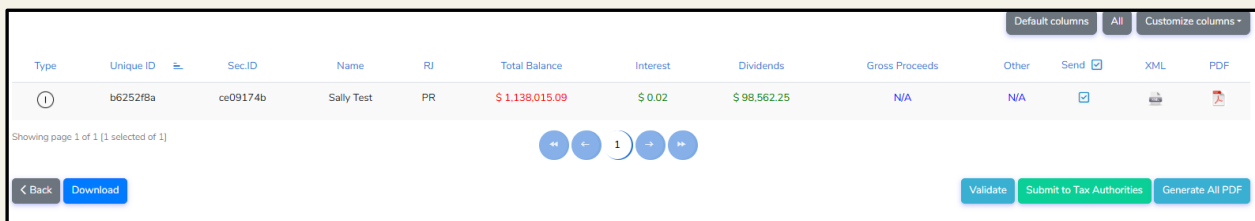


Figure 50 - Validate corrected record

Confirm your submission. Check Production radio button and click Send.

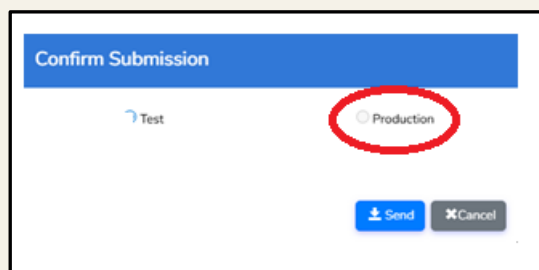


Figure 51 - Submit corrected record

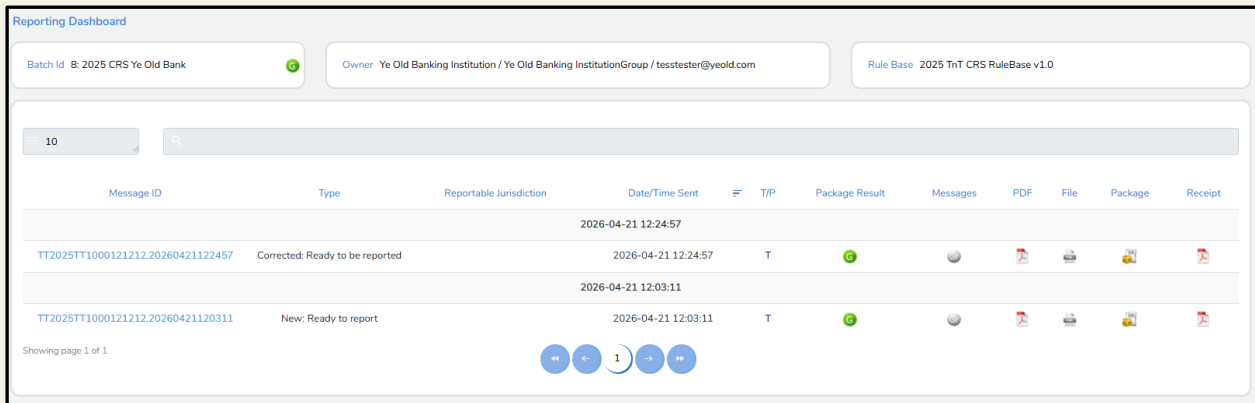
Results

The FI must monitor the results once the data is exchanged to the IRD or CTS. Under the dashboard tab, there are several clickable buttons which are described the sections below. The

Message button will show if the data was accepted, rejected or if any correction is needed. Or simply download the PDF.

Results - Dashboard (CRS)

The Dashboard for CRS will show the original XML that had been created, the Date/Time sent and for which Jurisdiction as well as the Results of the submission.



The screenshot shows a 'Reporting Dashboard' with the following details:

- Batch Id: 8: 2025 CRS Ye Old Bank
- Owner: Ye Old Banking Institution / Ye Old Banking InstitutionGroup / testester@yeold.com
- Rule Base: 2025 TnT CRS RuleBase v1.0

Message ID	Type	Reportable Jurisdiction	Date/Time Sent	T/P	Package Result	Messages	PDF	File	Package	Receipt
			2026-04-21 12:24:57							
TT2025TT1000121212.20260421122457	Corrected: Ready to be reported		2026-04-21 12:24:57	T	G					
			2026-04-21 12:03:11							
TT2025TT1000121212.20260421120311	New: Ready to report		2026-04-21 12:03:11	T	G					

Showing page 1 of 1

Figure 52 - Reported files

1. Message ID
2. Type
3. Reportable Jurisdiction
4. Date/Time Sent
5. T/P – Test or Production
6. Package Result
7. Messages
8. PDF
9. File
10. Package
11. Receipt

Message ID

This is clickable. A pop-up screen will show the records that have been sent and all CRS Reports PDFs will be saved here.

Inland Revenue Division - Ministry of Finance
Trinidad And Tobago

Dashboard Message Details

Message ID: TT2025TT1000121212.20260421120311

Sent: Tue, 21 Apr 2026 12:03:11 BOT

10

Type	PDF	Unique ID / Secondary ID	Account Holder / Substantial US owner	Doc ID	Action
①		9d7119f9/ecf32fb7	Montana Tester	TT2025TT1000121212.520260421120311	No Action
②		b2f951b9/5fdea943	Reign Cosmetics	TT2025TT1000121212.820260421120311	No Action
③		4f5417cb/68ec2bd6	Reign Cosmetics/TessAnn Blush	TT2025TT1000121212.220260421120311	No Action
④		b6252f8a/ce09174b	Sally Test	TT2025TT1000121212.620260421120311	Corrected: Ready to be reported

Showing page 1 of 1

FATCA ONLY: Use Corrected reports for requested changes and Amended reports for changes you initiate

[Download](#) [Save](#) [Close](#)

Figure 53 - Message details

1. Type :Individual, Controlling Person or Hierarchy
2. PDF: PDF with CTS email alerts and CTS messages.
3. Unique ID/ Secondary ID:
4. Account Holder/ Substantial US owner
5. Doc ID
6. Action