



## MINISTRY OF FINANCE Inland Revenue Division

### Submission of TD4 Supplementary Form (T.D. 4 Certificates) - 2011

The Board of Inland Revenue wishes to remind **ALL** employers that February 29, 2012 is the deadline date for issuing T.D.4 Certificates and I.T.76 Supplementary to **ALL** employees and submission to the Inland Revenue Division.

Employers are required to –

- 1) Deliver two (2) copies of the T.D.4 Certificate and one (1) copy of the I.T.76 Supplementary (if applicable) to each employee;
- 2) Submit one (1) copy of the T.D.4 Certificate along with the original and copy of the **Annual Return of Remuneration Paid and Income Tax and Health Surcharge Deducted and Remitted Form 2011**;
- 3) Submit one (1) copy of the I.T.76 Supplementary and Summary;

***by the last day of February 2012.***

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