

BOARD OF INLAND REVENUE

APPLICATION FOR EXEMPTION FROM PAYMENT OF MOTOR VEHICLE TAX/VALUE ADDED TAX

(SECTION "A")

NAME OF APPLICANT .....

RESIDENTIAL ADDRESS .....

OFFICE ADDRESS .....

APPOINTMENT HELD: (a) SUBSTANTIVE .....

(b) ACTING .....

TELEPHONES: RESIDENCE ..... WORK .....

BRANCH .....

DIVISION .....

MINISTRY/DEPARTMENT .....

(SECTION "B")

CHAIRMAN
BOARD OF INLAND REVENUE
TRINIDAD HOUSE
ST. VINCENT STREET
PORT-OF-SPAIN

Dear Sir,

I hereby apply for exemption for the payment of motor vehicle tax/value added tax on a Motor vehicle/ .....bearing motor car registration number P .....purchased by me.

It is understood that it would be necessary for me to enter an agreement with you in connection with this application, should it be granted.

Particulars of this motor car contained in the attached proforma invoice issued by the Dealer/Agent for the motor car and in the certificate of correctness signed by the applicant.

Yours faithfully,

Dated .....20.....

Signature of Applicant

(SECTION "C")

CHAIRMAN, BOARD OF INLAND REVENUE

Forwarded and recommended/not recommended. I hereby certify that .....

.....an officer holding the appointment

of ..... a post which is scheduled under the Travelling Allowances Regulation, is required to keep and use a motor car in the performance of his official duties, that the officer has/has not benefited from any rebate of customs duty or exemption from payment of motor vehicle tax/value added tax during the past two years, and is/is not indebted to Government in respect of any such previous concession. I certify further that all the relevant provisions of the Travelling Allowances Regulations have been complied with. (Please delete as appropriate).

.....  
*Head of Division*

.....  
*Permanent Secretary/Head of Dept.*

Ministry/Dept. ....

Date .....20.....

Date .....20.....

(SECTION "D")

ADDITIONAL CERTIFICATE IN RESPECT OF OFFICERS ACTING IN A POST SCHEDULED UNDER THE TRAVELLING ALLOWANCES REGULATIONS

I hereby further certify that .....

will be acting in the post of .....

for a period of at least **six months** from the date of this application.

.....  
*Head of Division*

.....  
*Permanent Secretary / Head of Dep't*

Ministry/Dept. ....

Date .....20.....

Date .....20.....

(SECTION "D")

FOR USE BY THE BOARD OF INLAND REVENUE